

# IAWBH Master Class Call for Proposals

The International Association of Workplace Bullying and Harassment (IAWBH) aims to facilitate research and practice in the field of workplace bullying and harassment. This is reflected in our biennial conference that brings together many academics and practitioners to share their knowledge about this important topic. A further aim of the association is to support initiatives that contribute to the dissemination of knowledge and better practices in the field.

In this respect, the IAWBH now offers its members the opportunity to apply for funding to organize a **Master Class a small-scale research or practice-oriented meeting with the explicit aim of stimulating knowledge regarding important aspects in the domain of workplace bullying and harassment.** The Master Class is purposefully aimed at 'growth' and is not profit-oriented. It will focus on a particular topic that stimulates more challenging research (for example, new statistical techniques or complex research designs), furthers good practices (for example, conflict management techniques or reintegration of victims) or both. It aims to stimulate contact between IAWBH members and bullying researchers/practitioners from all over the world to enhance the broader network for individual researchers or practitioners. As part of its commitment, the IAWBH will provide a **sponsorship of GBP 3,000.**

Are you interested in organizing such a Master Class? Please submit your proposal to the IAWBH board ([Masterclass@iawbh.org](mailto:Masterclass@iawbh.org)) before **1 August 2018.**

The proposal should contain the following aspects:

- Title for the Master Class
- Brief description of the Master Class (300 words max)
- An explanation of why this Master Class will facilitate the development of the workplace bullying and harassment field (300 words max)
- Proposed dates, host institution and venue
- Contact person
- Brief bio of key people involved in the delivery of the Master Class (50 words max per individual)
- A budget
- Names of at least 8 current IAWBH members willing to participate
- Tentative programme.

Application guidelines:

- The application must be submitted by a current IAWBH member
- The Master Class will consist of 1-3 days usually during the period of June to September.
- The Master Class will focus on a specific research or practice technique that advances the workplace bullying and harassment field.
- There is written consent from at least 8 current members that they will participate. These participants should preferably come from a variety of (at least 3) countries.

- The Master Class is organized by the local organizers. All aspects of organizing the Master Class are the responsibility of the local organizers.
- The Master Class should aim to budget for break-even. The IAWBH will not be responsible for financially underwriting the Master Class beyond the sponsorship of GDP 3,000.
- Should the Master Class return a surplus, the local organizers agree to return that surplus to the IAWBH Board up to a maximum of GDP 3,000.
- Participation is open to all IAWBH members, yet also to non-members. The local organizers will make provision for non-members to join the IAWBH.
- The Master Class should run at the lowest possible costs to the participants; IAWBH members will pay a reduced fee, non-members will pay a reasonable full fee.

Selection criteria for submissions will be evaluated by the IAWBH board on the basis of the degree to which the Board believes that:

- The proposal is full and complete in regard to the information required as described in this call
- The proposal stimulates growth within our field, from an academic and/or practical perspective
- The initiative is not related to commercial activities. It is non-profit in nature
- The degree of interest from international IAWBH members in attending the Master Class

The IAWBH Board decision will be announced 30 November 2018.

For further information, please contact [Masterclass@iawbh.org](mailto:Masterclass@iawbh.org).

### **Additional Information for Applicants**

1. A detailed and accurate final set of accounts must be submitted to the IAWBH Board within one month of the conclusion of the Master Class. The accounts will be signed and certified by two members of the local organizing committee.
2. Subject to the approval of the Master Class accounts, the IAWB Board will release the sponsorship payment of GDP 3,000.
3. This payment will be less any surplus reported in the accounts to the maximum of GDP 3,000.
4. The applicants agree to secure permission from participant to supply media (photo/video) from the Master Class for the IAWBH website and other IAWBH controlled fora.
5. The local organizers agree to supply a report on the Master Class for the next IAWBH newsletter.

**Purpose of the IAWBH** (<https://iawbh.org/Purpose-IAWBH>)

(Excerpted from Minutes of Board Meeting, Oslo, 23 – 24 May 2015)

The IAWBH has been an Association since 2008, and over that time we have had a number of conferences and there have been many thoughts on the direction that we should take. There have been occasions also when the Board has been asked to make public statements on various issues.

*The purpose of the IAWBH is to stimulate, generate, integrate and disseminate research and evidence based practice in the field of workplace bullying and harassment, and to promote fairness, justice and dignity at work for all.*

We are not a certifying professional association. This means that we do not evaluate the work of our membership, or develop standards of practice, or subject membership to disciplinary action. We are also not an advocacy group. Because of the diversity of our membership across many languages, countries and cultures, it is unlikely we will ever be able to speak with a single voice.

As such, it is not within our aims to comment on specific individuals, organizations or issues.

Therefore, should members consider that specific issues need comment, they are welcome to comment on their own behalf, but not on behalf of the Association or of an IAWBH SIG.

Members are however welcome to raise issues within the LinkedIn forum or the IAWBH website which stimulates thoughts for debate and/or future research.

**IAWBH Board March 2018.**